

MARKET PROCESS DESIGN

MPD 33 – Single Point Unmetered

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1. Introduction

1.1 Scope

This Procedure describes the process for the Change of Supply (CoS) Single Point Unmetered.

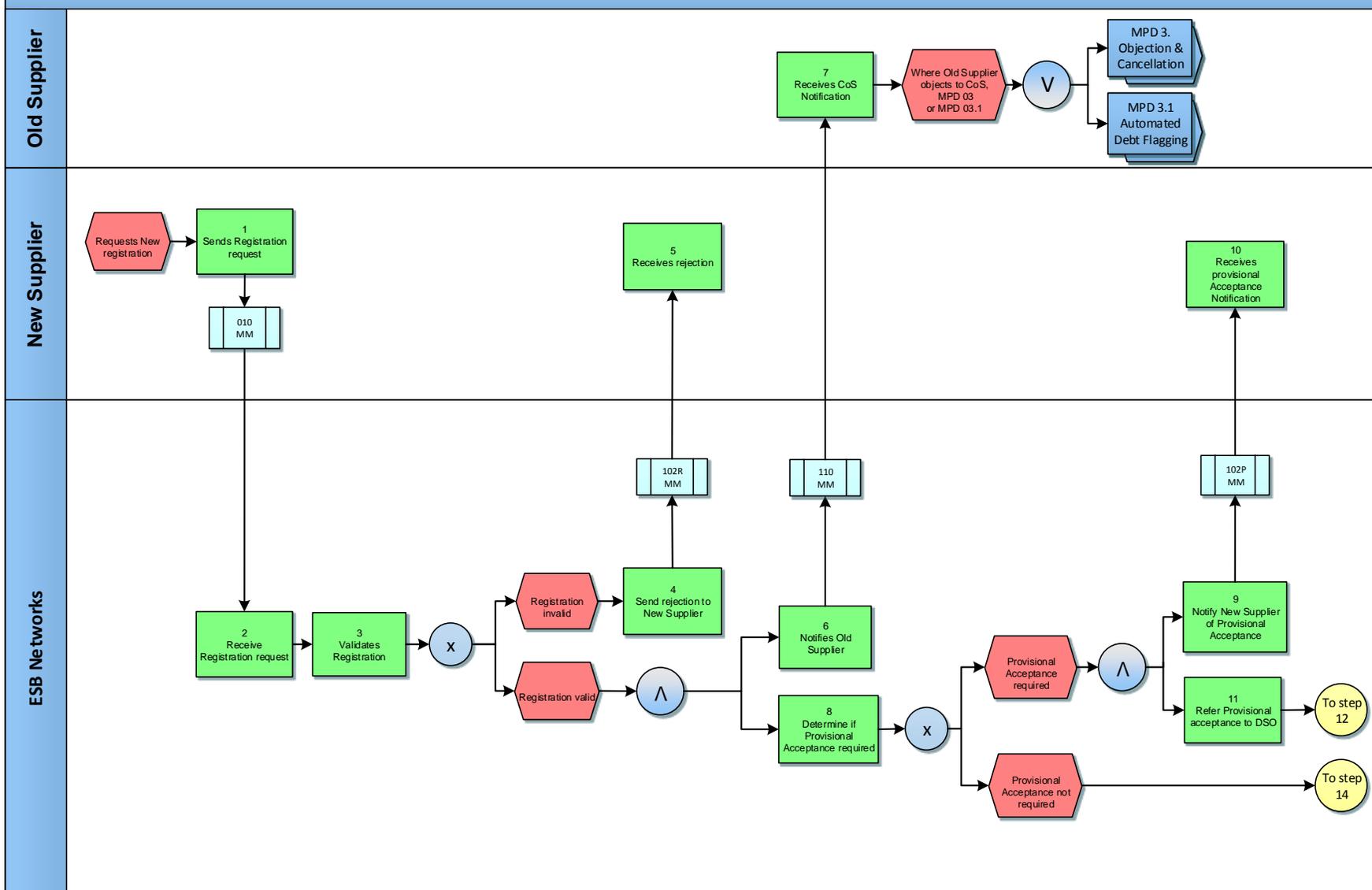
1.2 History of Changes

This Procedure includes the following changes:

Version in which Implemented	Source of Change	Description of Change
Draft	Design	First draft of MPD
Draft	Written Supplier Clarifications 1	Additional step "Receives Registration Request" added.
Draft	Written Supplier Clarifications 2	Renumbering of Process Map.
Draft	Written Supplier Clarifications 3	Renumbering of Process Map.
Version 6.0	MCR 0093	Amendments to MPD33 to satisfy new requirements of SEM implementation. The reasons for the change are: <ul style="list-style-type: none"> • A Supplier Unit entity has been added to the Data Model and will be required within CoS Processing • Additional validation rules will be required surrounding Trading Site Supplier Units This will necessitate changes to:- Supplementary Information, Market Messages, Rejection Codes and Rejection Reasons SU & TSSU
Version 8.0	RMDS QA	No business changes applied. MPD clean-up: Objects enlarged to make text readable, Swimlane actors shifted left, Swimlanes tightened.
Version 10.4	MCR 1155 – Conversion of MPDs from ARIS to document format.	ARIS Process flow converted to Visio format and Step Table included.
Version 11.0	MCR 1111	Updated Supplementary information regarding Automated Debt Flagging Solution. Amended process map to include reference to MPD 03 Objection & Cancellation & MPD 3.1 Automated Debt Flagging Solution. Referenced MPD 03 & MPD 3.1 in Step Table (Step 7) – Process Description.

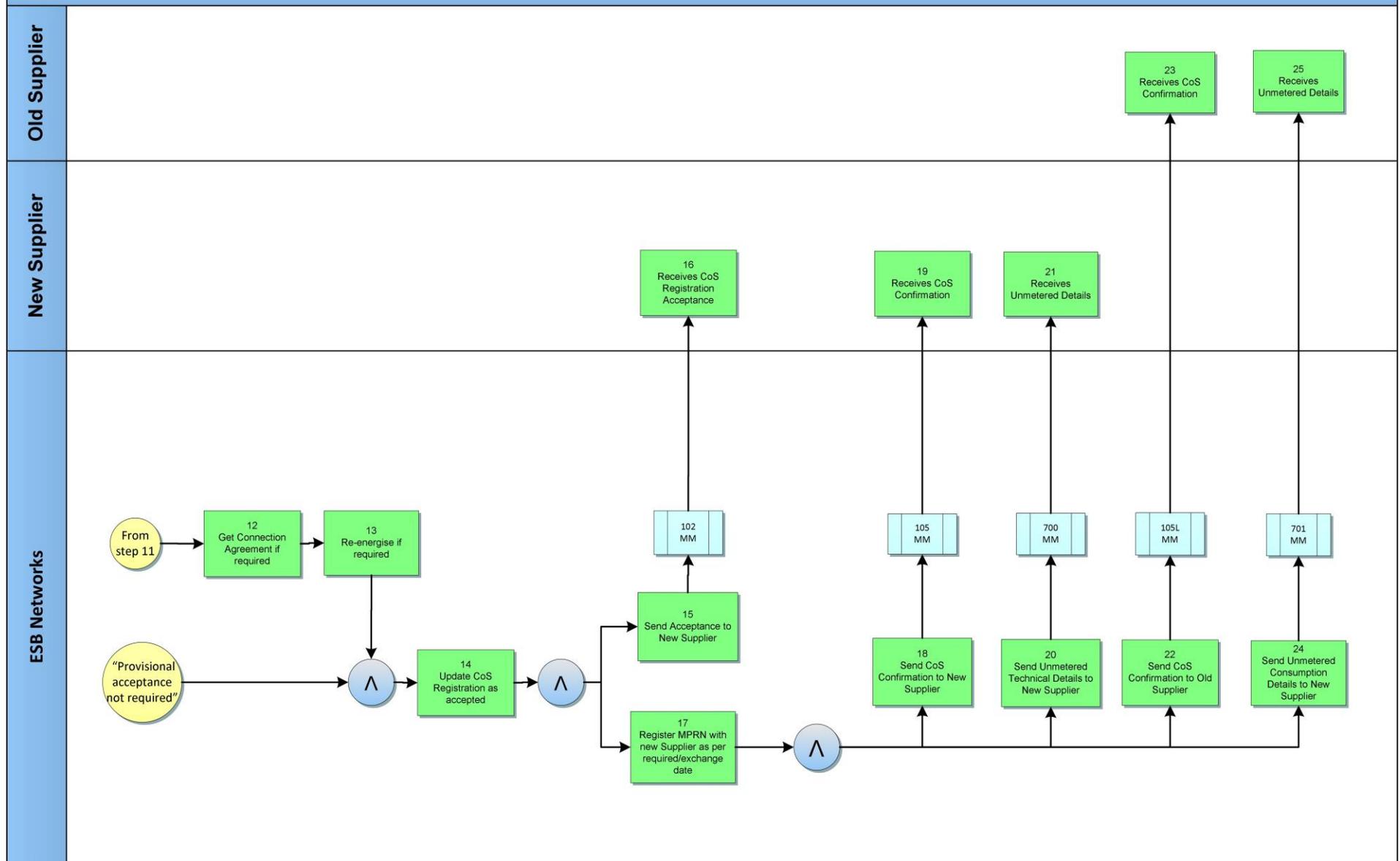
2. Process Map

MPD 33 – CoS Single Point Unmetered



MPD 33 CoS Single Point Unmetered
Market Design Version 11.0

MPD 33 – CoS Single Point Unmetered



2.1 Process Description

Process Step		Role	Process Step Description	Interface
1	Sends Registration Request	New Supplier	The New Supplier provides a Change of Supplier (CoS) Registration application, completed in accordance with the applicable rules, to Meter Registration System Operator (MRSO). The New Supplier is responsible for the validity of all information provided for the purposes of registering a Meter Point.	010 MM
2	Receive Registration Request	ESBN	MRSO receives the Registration Request	
3	Validates Registration	ESBN	MRSO will validate the Registration in accordance with the applicable validation rules (see Section 3 : Supplementary Information) <ul style="list-style-type: none"> • Registration invalid - next step 4 • Registration valid - next step 6 & 8 	
4	Send Rejection to New Supplier	ESBN	In circumstances where the Registration Request fails validation, MRSO will send a Rejection 102R Market Message with reasons.	102R MM
5	Receives Rejection	New Supplier	The New Supplier receives the Rejection 102R Market Message 102R.	
6	Notify Old Supplier	ESBN	Where the Registration Request is valid ESBN will notify the Old Supplier via 110 Market Message.	110 MM
7	Receives CoS Notification	Old Supplier	The Old Supplier receives notification that a Registration Request has been received. At this stage in the process the Old Supplier may object to the CoS. Refer to MPD 03 - Objection & Cancellation or MPD 03.1 - Automated Debt Flagging if the objection is on the grounds of debt.	
8	Determine if Provisional Acceptance required	ESBN	Following successful validation of the Registration Request, ESBN will determine if <ul style="list-style-type: none"> • Provisional Acceptance - next step 9 • Provisional Acceptance not required - next step 14 	
9	Notify New Supplier of Provisional Acceptance	ESBN	MRSO will notify the New Supplier of provisional acceptance of the Registration.	102P MM
10	Receives Provisional Acceptance Notification	New Supplier	The New Supplier receives notification of the provisional acceptance.	
11	Refer Provisional Acceptance to DSO	ESBN	MRSO will advise the Distribution System Operator (DSO) of the provisional acceptance of the Registration Request.	

Process Step		Role	Process Step Description	Interface
12	Get Connection Agreement if required	ESBN	Where provisional acceptance of the Registration Request is accepted pending confirmation of the Connection Agreement, the DSO shall confirm the receipt of the Connection Agreement to MRSO.	
13	Re-energise if required	ESBN	Where a Registration is provisionally accepted pending energisation, and providing a Connection Agreement has been agreed, then the DSO will energise the site. * * Where the CoS does not have an explicit, or implied, CoLE and the DUoS Group is applicable to Debt Flagging, the automated raising of the Service Order will be suspended until the Debt Flagging process has run its course for the MPRN. Refer to MPD03.1 - Automated Debt Flagging.	
14	Update CoS Registration as a Accepted	ESBN	MRSO will update the CoS Registration. Where there was provisional acceptance of the Registration the CoS Registration update will be dependent on the resolution of the causes of the provisional acceptance.	
15	Send Acceptance to New Supplier	ESBN	MRSO will send acceptance of the Registration to the New Supplier.	102 MM
16	Receives CoS Registration Acceptance	New Supplier	The New Supplier receives 102 Market Message advising them of acceptance of CoS Registration.	
17	Register MPRN with New Supplier as per Required/Exchange Date	ESBN	MRSO will complete the MPRN registration within the permitted period when all the following are satisfied:- <ul style="list-style-type: none"> • Five days have elapsed after the Notification to the Old Supplier • Any necessary Connection Agreement is in place *The permitted period for a CoS completion is forty days after the registration acceptance. Where a CoS has not been completed within this period the CoS will be cancelled. Five days prior to cancellation a warning will be sent to the New Supplier. The CoS will take place at 00h00 on the Required Date or such later date as connection agreements are in place.	
18	Send Confirmation of CoS to New Supplier	ESBN	MRSO will confirm the completion of the CoS to the New Supplier.	105 MM
19	Receives CoS Confirmation	New Supplier	The New Supplier receives confirmation of the CoS completion.	

Process Step		Role	Process Step Description	Interface
20	Send Unmetered Technical Details to New Supplier	ESBN	MRSO will send details of all Technical MPRNs (e.g. EUF, Profile,) to the New Supplier.	700 MM
21	Receives Unmetered Details	New Supplier	The New Supplier receives Unmetered Technical Details.	
22	Send CoS confirmation to Old Supplier	ESBN	MRSO will confirm the completion of the CoS to the Old Supplier.	105L MM
23	Receives CoS Confirmation	Old Supplier	The Old Supplier receives confirmation of the CoS completion.	
24	Send Unmetered Consumption Details to Old Supplier	ESBN	MRSO will send a message to the Old Supplier advising of the closing consumption.	701 MM
25	Receives Unmetered Details	Old Supplier	The Old Supplier receives the closing consumption details	

3. Supplementary Information

Registration Validation Rules for a CoS- Single Point Unmetered

Failure of any of the following validations will cause the Registration to be rejected.

- The Supplier must have provided all mandatory information
- The MPRN must be for a single unmetered site (i.e. not associated with a Group MPRN)
- The MPRN must have been assigned and not terminated
- The Supplier Id is a valid one and the Supplier has a Distribution Use of System (DUoS) agreement
- The Supplier must be entitled to register an MPRN under the legislation and in accordance with the Trading and Settlement Code
- The Supplier must warrant that a supply agreement exists with the customer at the MPRN being registered
- The Supplier must provide a Supplier Unit that is valid for the Supplier.
- The Supplier Unit provided must not be a Trading Site Supplier Unit.
- The Supplier must provide a Sub-Aggregation Code (SSAC) that is valid for the Supplier Unit.
- The Required Date must be no less than five and no more than forty days after the registration receipt date
- The Supplier may not provide a read arrangement.
- A separate CoS may not be in progress for this meter point
- A CoS was completed with an effective date less than 20 days before the Required Date for the requested Change of Supply. This rule does not apply if the CoS includes a change of tenancy or legal entity.

Failure of the following validations will cause the Registration to be rejected unless the new information is approved by the DSO.

- Meter Point Address advised by Supplier is materially inconsistent with Meter Point Address known to MRSO. DSO may accept or reject the new address submitted by the Supplier.

Failure of the following validations will cause the registration to be provisionally accepted, unless rejected above, pending approval by the DSO.

- The Meter Point is de-energised. In this case the CoS will be effected upon re-energisation.

Objection and Cancellation Process for Single Point Unmetered

The Objection and Cancellation processes for single point unmetered will be handled as per **MPD 03 - Change of Supplier - Objection and Cancellation**. If a cancellation is effected after a CoS is completed the resulting withdrawal messages will be **700W MM** and **701 MM**.

MPD 03.1 - Market Process for Automated Debt Flagging

This MPD describes the process for Automated Debt Flagging via the Objection/Cancellation process using existing Messages.

DUoS Groups applicable to Debt Flagging are: DG1, DG2, DG3, DG4, DG5, DG5A, DG5B, DG6, DG6A, DG6B.

The introduction of two automated timelines to monitor the sending of a Debt Flag by the losing supplier and the sending of a corresponding cancellation of the CoS by the new supplier. There are two '48' hour wait periods. The wait periods are timed so that the Debt Flagging process finishes within the current 5 day CoS window.

- First Wait Period (FWP) starts from when the 110 MM is outbound and ends a max. of 48hrs later.
- Second Wait Period (SWP) starts from when the 112 MM is outbound and ends a max. of 48hrs later.

Days are Working days and therefore Weekends and Bank Holidays are not counted within the wait period timelines

At the end of the SWP, unless the Gaining Supplier has not cancelled the Registration Request, the CoS process will complete.

[Refer to MPD 03.1.](#)

If the Old Supplier wishes to debt flag

- 012 MM with objection reason code 'DCN' must be sent within 48hrs (FWP) of receiving the 110 MM.

If the Gaining Supplier chooses to cancel the CoS

- 011 MM with cancellation reason code 'DE' must be sent within 48hrs (SWP) of receiving the 112MM.

At the end of the SWP if the Gaining Supplier has not cancelled the Registration Request, the CoS process will complete.